

Jahin Afsan

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Summary

I am a passionate tech individual with an in-built communication skill. I am looking for remote jobs with good opportunity.

Experienced recruiter/talent acquisition specialist with a demonstrated history of working in the staffing and recruiting industry. Skilled in sourcing, negotiating salaries, and placing candidates in agreeable employment positions.

Relationship building, Communication, Multi-tasking, marketing and time management is my ball game.

Experience



Recruiter

Royal Recruiter

Mar 2017 - Present (3 years 6 months +)

Working as a recruiter/talent acquisition specialist for more than 2 years across the USA (mostly California).

>Well skilled in matching candidates with client requirements.

>Helped candidates to get their desired jobs by reviewing their resume and providing necessary guidelines.

>Successfully placed candidates in Healthcare, Technology, Educational, Environmental and many other sectors.



Junior Recruiter

Visage

Feb 2016 - Jun 2018 (2 years 5 months)

It was my first job as a recruiter. I worked to create a strong and diverse candidate source so that employers can focus on interviewing and assessing talent. After Rigorous screening, my work was to sent the most qualified and committed candidates to the interview.



Technical Intern

IBM

Jul 2016 - Jun 2017 (1 year)

I am someone who excels in business and tech at the same time. So, I worked as a prospective intern in IBM

Education



New York University

Master of Business Administration - MBA, Business/Managerial Economics


2017 - 2019



University of Maine

Bachelor of Business Administration - BBA, Business, Management, Marketing, and Related Support Services
2012 - 2016

Licenses & Certifications

 **Fundamentals of Python Programming - Udemy**
UC-23d809a6-1b89-42e6-8ace-113ff1f2da453

 **Foundations of Digital Marketing - Google Certification - Google**
GSN EU5 EYS

Skills

Hiring • Recruiting • Sourcing • Resume Writing • Human Resources (HR) • Microsoft Office • Microsoft Excel • Microsoft PowerPoint • Google Docs • Time Management