



Abdul Al Mamun

Contact

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Languages

English: Fluent in English

Hobbies

- Writing
- Sketching
- Photography
- Design
- Travelling

Summary

Senior Web Developer specializing in front end development. Experienced with all stages of the development cycle for dynamic web projects. Well-versed in numerous programming languages including HTML5, PHP OOP, JavaScript, CSS, MySQL. Strong background in project management and customer relations.

Skill Highlights

- Proficient with MS Office
- Communication Skills
- Teamwork
- Data collection and management
- Creative design
- Problem-solving
- Service-focused
- Organizational skills
- Multi-tusking

Experience

Data Entry Specialist -2013 – present.

Southeast Bank Limited, Dhaka, Bangladesh.

- review and check applications and supporting documents
- code and process applications into required electronic format
- scan documents into database
- audit on-line applications for accuracy and completeness
- load information onto prescribed databases
- maintain complete activity logs and prepare reports
- respond to requests for information and statistics
- retrieve and present required information in various formats
- manage application changes
- communicate with applicants over the phone and in person
- provide guidance and information on application requirements

Education

Bachelor of Science (B.S.C) Computer Science and Engineering :
Ahsanullah University, Dhaka, Bangladesh.

Certifications

Object Oriented Programming from BASIS.

URL <http://www.basis.org.bd/> Verification inquiry: service@basis.org.bd

IT Skills

PHP Framework : **Wordpress.**

Programming Languages: **JavaScript, HTML5, PHP, CSS, SQL, MySQL.**

Graphics: Adobe **Photoshop, Adobe Illustrator.**