



VIVIEN LACZOVICS

about me

I consider myself a proven communications and HR colleague who is capable of constant and smooth collaboration. I am looking for a job where I can use the problem-solving and organizational skills I have gained thanks to my previous experiences, while striving for professional and personal development.

contact



Székesfehérvár, Hungary



+3630/9052758



vivien.laczovics@gmail.com



1990.11.23.

skills

Creativity



Communication



SPSS



Microsoft Office



Trainer



English C1



education

- Arhus University (2017 - ON HOLD) Economics and Business Administration Denmark, Herning
- Pázmány Péter Catholic University (2010-2016) Andragogy Hungary, Budapest
- VIA University College (2012 - 2012) Social Pedagogy (Erasmus Program) Denmark, Aarhus
- Dózsa György High School and Dance of Art (2005 - 2009) Physical Education Specialisation Hungary, Budapest

experience

- Commerzbank Zrt. (2019 - 2020) Human Resources Trainee
Recruiter tasks accounted for the bulk of my work. From the arrival of the labour demand to the enrollment, I was responsible for the whole process. In addition, my daily tasks included: managing / updating databases, handling invoices, writing contracts, organizing trainings and programs, liaising with external companies, writing contracts, managing everyday ad hoc tasks. I was also part of the human resources-marketing team whose tender contributed to Commerzbank Zrt. winning the "Family Friendly Company of the Year 2019".
- Europe Summer Camp (2017-2018-2019) Event coordinator, trainer
- Hotel Royal Århus (2013 - 2016) Part-time supervisor, housekeeper
- Complet, Event and Party Service (2009 - 2012) Event coordinator, catering services

volunteer work

- Ice Hockey World Championship, Herning, 2018 Prize giving ceremony staff
- Europe Rhythmic Gymnastic Championship, Budapest, 2017 Team Attendant for the Danish National Team
- Vizipók SE Budapest, 2003-2006 Swimming instructor (trainer) for physically and mentally challenged kids

hobbies



Travel



Swimming



Reading



Photography